

Understanding of Federal and State Requirements

If your organization is awarded a Delaware Digital Opportunity Grant, the grant will be governed by federal and state requirements which are outlined below. Please sign this form to indicate that you have reviewed the requirements and believe that your organization is in compliance with those requirements applicable as of the date of submission and will be able to comply with all other requirements if awarded a DDO Grant. DTI will provide grantees with technical assistance to facilitate compliance if needed.

1. Applicants must be a “foundation, corporation, institution, or association that is (A) a not-for-profit entity; and (B) not a school”¹ (unless that school is acting as a community anchor institution operating programs for the public) as of the date of submission and maintain their nonprofit status throughout the grant’s duration.
2. Applicants must have a Unique Entity Identifier (UEI) number from the federal System of Award Management (SAM) as of the date of submission and maintain it throughout the grant’s duration.
3. Applicants and any partner organizations have not been suspended or debarred from eligibility for federal and state funds as of the date of submission.
4. Applicants and their principals have not been convicted of or had a civil judgment issued against them for any offense listed in [2 CFR 180.800](#) in the three years preceding the date of submission and are not currently being prosecuted for or sued in civil court for any such offense.
5. Applicants and their principals have not had one or more government transaction (at any level of government) terminated in the three years preceding the date of submission for cause or default.
6. Applicants are not delinquent on any federal and state debt, including but not limited to federal and state taxes, as of the date of submission and authorizes the appropriate government agency to verify this before recommending a project for federal approval.
7. Applicants may not use any part of a DDO Grant to lobby or otherwise support, oppose, or influence the legislative or administrative actions of any body of government, directly or indirectly. (This applies to all grantees, but those receiving \$100,000+ will be required to certify this.)
8. Applicants will comply with state and federal law, including but not limited to laws regarding human trafficking, drug-free workplaces, whistleblower protections, and nondiscrimination.
9. Applicants will carry out the activities as described in the grant application, or in the final agreement if changes are necessary.
10. Funds will not be used to unjustly enrich the applicant and will be limited to the actual allowable expenses of the program. Disallowed costs include profit, website or accessibility upgrades required by law, deployment of broadband infrastructure, support or opposition to collective bargaining (direct or indirect), and any other cost described or referred to in this form, the Notice of Award, or State Digital Equity Capacity Grant Program Notice of Funding Opportunity,

¹ See 47 U.S.C. § 1724(b)

or presidential Executive Order 14151, which disallows costs associated with diversity, equity, and inclusion, including conferences, trainings, and/or professional development.

11. Applicants will cooperate with any evaluation or audit of the funded project that is carried out by DTI or federal officials or their authorized contractor and permit such evaluations or audits to take place.
12. Applicants will retain all grant records related to the project for the duration of the grant and five years past the expiration date of the grant and provide access to such records to State of Delaware or federal officials upon request for the purpose of audit, inspection, or any other investigation during this time. Grant records include the grant application, agreements, award letters, correspondence, reports, financial records, and receipts.
13. Applicants will follow Web Accessibility Standards for online materials related to the project.
14. Applicants will submit required financial and performance reports in a timely manner.
15. Applicants will not use DDO Grant funds to supplant other funds already applied or budgeted for the project.
16. Applicants will protect project-related data consistent with 2 C.F.R. §200.303(e).
17. Applicants will ensure that planning, design, and project oversight phases of the programs and activities funded by a DDO Grant are consistent with current industry best practices for cybersecurity, such as the NIST Cybersecurity Framework and Cybersecurity and Infrastructure Security Agency (CISA) Cybersecurity Performance Goals (CPGs).
18. Applicants will ensure that research involving human subjects, including certain forms of data collection, provides protection for those subjects consistent with 15 C.F.R. Part 27. DTI will submit grantees' research plans, including requests for exemptions, for federal approval.
19. Applicants will comply with any other conditions found in the Notice of Funding Opportunity or Notice of Award that may not be included above.
20. Applicants agree that noncompliance may be addressed by any of the remedies found in 2 CFR 200.339.

I have reviewed the requirements and, to the best of my knowledge, believe that is in compliance with those requirements applicable as of the date of submission and will be able to comply with all other requirements if awarded a DDO Grant.

Signature

____/____/_____
Date

Printed Name

Title